

Contract Summary Form

OC Expediter Requisition #: 1737791

Services Coordination in the South Service Planning Area – Friendship Shelter Inc.

SUMMARY OF SIGNIFICANT CHANGES

The Contract for Services Coordination in the South Service Planning Area will provide individuals and transitional aged youth (TAY) experiencing homelessness in Orange County with access to comprehensive case management and linkages to resources that promote placement into housing and housing stability.

SUBCONTRACTORS

N/A

The Friendship Shelter Budget:

ADMIN.COSTS	<u>Period 1:</u> <u>December 16,</u> <u>2025 – December</u> <u>15, 2026 - IND</u>	<u>Period 1:</u> <u>December 16,</u> <u>2025 – December</u> <u>15, 2026 - TAY</u>	<u>Period 2:</u> <u>December 16,</u> <u>2026 – December</u> <u>15, 2027 - IND</u>	<u>Period 2:</u> <u>December 16,</u> <u>2026 – December</u> <u>15, 2027 - TAY</u>
Salaries	\$6,891.43	\$6,891.43	\$13,989.60	\$13,989.60
Benefits	\$1,585.03	\$1,585.03	\$3,217.61	\$3,217.61
Indirect	\$15,081.25	\$11,990.59	\$31,706.80	\$23,898.03
SUBTOTAL ADMIN. COSTS	\$23,557.71	\$20,467.04	\$48,914.01	\$41,105.24
PROGRAM COSTS				
Salaries	\$82,864.60	\$97,708.26	\$168,215.14	\$198,347.77
Benefits	\$19,058.86	\$22,472.90	\$38,689.48	\$45,619.99
Services & Supplies	\$59,594.40	\$17,333.60	\$119,188.80	\$30,067.20
SUBTOTAL PROGRAM COSTS	\$161,517.86	\$137,514.76	\$326,093.42	\$274,034.95
TOTAL GROSS COSTS	\$185,075.57	\$157,981.80	\$375,007.43	\$315,140.20
TOTAL MAXIMUM OBLIGATION	\$1,033,205.00			

The Friendship Shelter FTEs:

<u>ADMIN.</u>	<u>PERIOD 1:</u> <u>DECEMBER 16,</u> <u>2025 –</u> <u>DECEMBER 15,</u> <u>2026 - IND</u>	<u>PERIOD 1:</u> <u>DECEMBER 16,</u> <u>2025 –</u> <u>DECEMBER 15,</u> <u>2026 - TAY</u>	<u>PERIOD 2:</u> <u>DECEMBER 16,</u> <u>2026 –</u> <u>DECEMBER 15,</u> <u>2027 - IND</u>	<u>PERIOD 2:</u> <u>DECEMBER 16,</u> <u>2026 –</u> <u>DECEMBER 15,</u> <u>2027 - TAY</u>
CEO/Executive Director	0.013	0.013	0.013	0.013
COO	0.013	0.013	0.013	0.013
Dir. Program Dev. & Comp.	0.013	0.013	0.013	0.013
Director of Finance	0.013	0.013	0.013	0.013
Accounting Manager	0.013	0.013	0.013	0.013
Contracts Manager	0.025	0.025	0.025	0.025
HR Manager	0.013	0.013	0.013	0.013
HR Coordinator	0.013	0.013	0.013	0.013
Administrative Assistant	0.013	0.013	0.013	0.013
Accounts Payable Specialist	0.025	0.025	0.025	0.025
Accounting Assistant	0.013	0.013	0.013	0.013
Subtotal Admin. FTEs	0.163	0.163	0.163	0.163
PROGRAM				
Outreach Program Manager	0.075	0.125	0.075	0.125
Outreach Supervisor	0.5	0.5	0.5	0.5
Access Point Coordinator	0.25	0.75	0.25	0.75
Intensive Case Manager	1.95	1.55	1.95	1.55
Compliance Manager	0	0.025	0	0.025
Compliance Associate	0.025	0.1	0.025	0.1
Data Manager	0	0.05	0	0.05
Data Associate	0	0.05	0	0.05
Director of Services	0	0.05	0	0.05
Subtotal Program FTEs	2.8	3.2	2.8	3.2
Total FTEs	2.963	3.363	2.963	3.363